

Theresa Ann Sharkey

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(609) 204-4177

Experience

University Community Ministries, Inc. 9/2005-8/2008

Assistant to Executive Director

- Planned and facilitated annual recognition events; three major, 200 attendees / five minor, 10 – 30 attendees.
- Coordinated 50 students and 30 tutors on a weekly basis.
- Incorporated a life skills curriculum for elementary students into after-school program in Tampa's inner city, based on recommendations and research from social psychologists and education professionals.
 - Administered 14-week program twice per year to 100 students, evaluated program and compiled annual reports.
- Communicated directly with school principal and officials; including Hillsborough County Children's Board, Board of Education, and local education organizations.

University of South Florida President's Office 8/2007-12/2007

Commencement Intern

- Managed University President, honorees, and Board of Trustees' participation at Fall 2007 ceremonies.
- Published honorees' award announcements and biographies in commencement programs, distribution: 10,000 people

Osher Lifelong Learning Institute at USF Advanced Public Relations Campaign 8/2007-12/2007

Account Executive

- Managed a five-member team on the research, planning, design, and development of a public relations campaign and acted as liaison with the client.

H. Lee Moffitt Cancer Center & Research Institute 2/2006-9/2006

Media Relations Intern

- Compiled quarterly media report.
- Assisted in media interviews with major local television networks and publications.
- Published articles and news releases, researched new media outlets.

Leadership and Recognition

University of South Florida Outstanding Senior Award Nomination 2008

University Community Ministries, Inc. Volunteer of the Year 2008

Public Relations Student Society of America 2005-2008

President

- Published and installed USF PRSSA's first-ever bi-annual reports.
- Oversaw all aspects of the On-the-Go Fitness Expo; largest event in Chapter history: over 500 attendees / net: \$2,000
- Launched Chapter Web site, blog, and e-newsletter.
- 2006-2007: Director of Finances: raised over \$5,000

Florida Public Relations Association 2007-2008

Student Liaison

- Mentored University of Tampa public relations students in founding an FPRA student chapter.

Necessary Improvements To Transform our Environment (N.I.T.E.) 2007-2008

Publicity Committee for 'Take Back the Night'

National Honor Society Member 2006-2008

Public Relations Student Society of America National Assembly Delegate 2006

University of South Florida's Outstanding Student Organization Member Award 2006

Education

University of South Florida, Tampa, FL 8/2004-5/2008

Major: Public Relations